

UU FUNDING PROGRAM ANNUAL PROJECT BUDGET

This form is mandatory for all grantees.

Cash Expenses		
Expense Items (e.g. Salaries, Copying, Postage, etc.)	Project Budget Line Item Total \$	\$ Requested from UU Funding Program
Total		
Salary and Benefits	\$50,000	\$8,000
Advertising	\$5,000	\$2,500
Printing	\$5,000	\$2,500
Travel	\$200	\$200
Zoom	\$150	\$150
Totals:	\$60,350	\$13,350

Cash Income		
Income Source (e.g. Individual Donors, Events, etc.)	Source Total \$	\$ Raised to Date
Requested from UU Funding Program: TOTAL = \$		
Grant	\$10,000	\$10,000
Matching Grant	\$2,500	\$2,500
Matching Funds from Your Donors (New Donors or New, previously uncommitted contributions from prior donors made specifically for matching purposes)	\$2,500	\$2,500
Your Organizations Other Income Sources		
Planned Giving/Legacy Gift	\$5,000	\$5,000
Another Grant	\$1,000	\$1,000
Another Grant	\$2,000	\$2,000
Another Grant	\$2,000	\$2,000
Donations & Pledges Received	\$19,000	\$19,000
Fundraising Gala	\$6,000	\$6,000
Direct Mail	\$8,000	\$8,000
Phonebanking	\$2,000	\$2,000
Outstanding Pledges	\$350	
Totals:	\$60,350	\$60,000

If you received a \$2,500 Challenge Grant and met the full Challenge, it would be relected like this.

If you received a \$2,500 Challenge Grant and met the full Challenge, it would be relected like this.

Planned/Legacy Gifts are great ways to engage your donors.

Grant awards would be reflected like this.

These are other possible areas where you could have raised funds. You might still have a few outstanding pledges. You can show those.

Your Cash Expenses Total and your Cash Income Total should match. We want to see how you plan to get to your goal. The Cash Income \$ Raised to Date for

If your Cash Income Totals (\$60,350) did not equal your Cash Expenses Totals (\$60,350 above) the Cash Income Total would be in RED. They are green here just to make it easier to see which totals we are referring to. The Raised to Date Total does not need to match any number, it's just to show your progress, and how much more you will need to raise.