

Unitarian Universalist Funding Program
P.O. Box 301149, Jamaica Plain, MA 02130
617-971-9600 // uufunding@gmail.com // www.uua.org/uufp

CONGREGATION BASED COMMUNITY ORGANIZING GRANTS

Application Cover Sheet

Date: _____

Matching Grant for: _____ Membership _____ Training (check one)
CBCO NETWORK (check one): _____ DART; _____ Gamaliel; _____ IAF; _____ PICO
_____ InterValley Project; _____ Other (Please identify) _____

Congregation Submitting Proposal: _____

Address _____

City, State/Province, Zip/Postal Code: _____

Contact Person: (Ms./Mr./Rev./Dr.) _____

(Please note that we may call the contact person to discuss the proposal.)

Day Phone: _____ Evening Phone: _____

Email address/website: _____

Start Date: _____

Challenge Grant Requested: \$ _____

Projected Income from Other Sources: \$ _____ Total Project Budget: \$ _____

Total Church or Sponsoring Organization Budget: \$ _____

Number of Certified Members in this congregation: _____

Proposal Checklist The following materials must be enclosed:

- _____ A. Application Cover Sheet (this page)
- _____ B. Narrative Description
- _____ C. Project Budget (using our form)
- _____ D. Annual Congregational Budget (one page preferred)
- _____ E. A letter from your board and your minister supporting the proposal, and affirming that the people involved have demonstrated leadership and the capacity to raise the matching funds.
- _____ F. A letter from the CBCO network (membership), or flyer, invitation or notice (training)

Reporting: Report your progress and expenses within 6 months of your receiving a grant.

Please send two copies of your application to: UU Funding Program, PO Box 301149, Jamaica Plain, MA 02130. Please don't staple (clips are fine).

For Office Use Only

_____ Application Complete

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Application Guidelines for Matching Grants program for CBCO Membership and Training

This matching grants program is funded by the generosity of the UU Veatch Program at Shelter Rock

MATCHING GRANTS FOR MEMBERSHIP

(For Training see Page 3)

Matching grants up to \$1,500 per congregation are available from the Fund for UU Social Responsibility to join a CBCO network or affiliate. Applications must be **postmarked** March 15th or September 15th. Grant decisions are made by the Fund for UU Social Responsibility Panel at their regular Panel meetings and announced in June and December.

Proposal must include:

- * Application Cover Sheet (attached)
- * Narrative Description (see below)
- * Project Budget (see attached)
- * Annual Congregational Budget
- * A letter from the minister and the board supporting the proposal, and affirming that the people involved have demonstrated leadership and the capacity to raise the matching funds

Narrative questions - *please answer on a separate page, double space:*

1. Why does your congregation wish to join the designated network?
2. What is the history of your engagement with this network?
3. How many members of the congregation are involved in this work?
4. How will you evaluate your work in the network and when? What benchmarks will you use to measure your progress?
5. Who will be responsible for the relationship between the network and the congregation?
6. How will you raise funds for this project / what income sources will you use to sustain your membership in the network?

Contributions to the congregation for training or membership made after the grant is approved may count towards matching. The treasurer must submit a statement (e-mail to uufunding@gmail.com is accepted) verifying the donations and requesting the matching funds. A check will be issued within two weeks of that request.

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MATCHING GRANTS FOR TRAINING

(For Membership see Page 2)

Matching grants up to \$1,500 per congregation are available from the Fund for UU Social Responsibility to participate in training by a CBCO network or affiliate. Applications must be **postmarked** March 15th or September 15th. Grant decisions are made by the Fund for UU Social Responsibility Panel at their regular Panel meetings and announced in June and December.

Proposal must include:

- * Application Cover Sheet (attached)
- * Narrative Description (see below)
- * Project Budget (see attached)
- * Annual Congregational Budget
- * A letter from the minister and the board supporting the proposal, and affirming that the people involved have demonstrated leadership
- * A flyer, invitation or other documentation about the training

Narrative questions – *please answer on a separate page, double space:*

1. Who will participate in the training?
2. What is their relationship to the congregation?
3. Who will lead the training?
4. When and where will the training take place?
5. Why do you want to participate in the training, what is your plan for how the training will impact your work in the congregation?
6. How will this deepen your work in the congregation and help to create congregational leaders?

Contributions to the congregation for training or membership made after the grant is approved may count towards matching. The treasurer must submit a statement (e-mail to uufunding@gmail.com is accepted) verifying the donations and requesting the matching funds. A check will be issued within two weeks of that request.

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CBCO PROJECT BUDGET

(for use with both Membership and Training Applications)

Applicant Congregation Name: _____

Application Date _____

Budget Period Dates: From/To _____

A. Cash Expenses:

Expense Items (e.g. Membership dues, Training fees, travel expense details, etc.)	Actual Expenses	Requested from UU Funding (not to exceed 50% or \$1,500)
CBCO Membership Dues		
Training Conference fee		
Totals	\$	\$

B. Cash Income

Income Source (e.g. Individual Donors, Events, etc.)	Source Total \$	\$ Raised to Date
Requested From UU Funding Program:	\$	-----
Totals:	\$	\$